Letters eSign

BookingCenter **eSign- Digital Document Signing** lets you create a customized letter with a built-in digital signature function which can be emailed to guests at any time on or before the check-in date. This allows you to request and store documents signed by the guest.

The eSign function is already enabled for each booking in MyPMS and is seamlessly integrated with BookingCenter Customized Letters. To implement the Esign- Digital Signing Process, follow these steps.

Read below for detailed step-by-step instructions.

eSign - Setup: Setup your Default Signature Letters - Create Default eSign Letter

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eSign - Process: Learn how to send a Digital Signature Request Letter - Send eSign Request Letter

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eSign - Digital Signature Letter Storage: See where the signed digital letters are stored. - Digital Signature, Initial, Image, and Document Letter Storage

Letters

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