

MyPMS Release June 27, 2018

We Version 3.53

NEW Booking Engine Template - Availability Calendar

We have a new Booking Engine Template with an Availability Calendar for both the "Single Room" and "Multi-Room" Booking Engines. The templates are ready-to-use and can be viewed in your PMS Setup Area at [Booking Engine | Website Code](#)

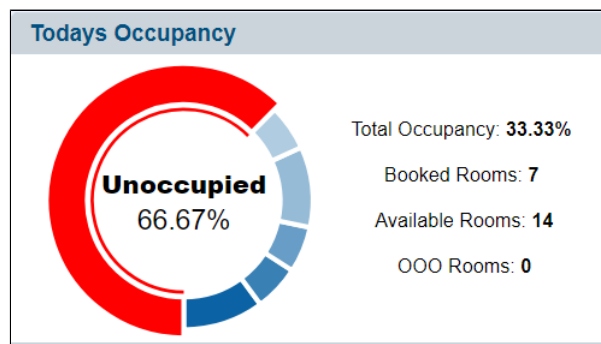
Learn how to customize your Booking Engine at [Customize Booking Engine](#)

NEW Front Desk Dashboard Customization Features

Customize the Front Desk of MyPMS with Front Desk Widgets. These widgets give you the ability to organize the Front Desk and display the booking Information and data that matters most to your property. Learn how to customize the Front Desk Dashboard at [Admin | Front Desk - Page Layout](#)

- **"Today's Occupancy" Widget** - This newly redesigned Occupancy Widget will appear on your Front Desk Dashboard in place of the current "Today's Occupancy" Widget in [Admin | Front Desk - Page Layout](#)
- **"System Message"** - Important messages and notifications from BookingCenter, called "System Messages", will now automatically appear at the top of your Dashboard when a message is posted. The current "System Messages" Widget will be automatically removed from your Front Desk Dashboard.

New! Today's Occupancy Widget



More Customization Features Available

"New Booking Window" Custom Ordering and Labels - You can now customize which fields, in which order, and how they are Labeled in the the New Booking window. Thus, you can remove fields you don't want. Customizing these labels lets you get the booking details you need and removes the clutter of unwanted fields, making it faster and easier to make new bookings. Learn how to custom your labels at [Admin | Booking - Data Elements](#)

"Housekeeping Groups" This new Housekeeping function makes it easy to organize Rooms into Groups and customize the Housekeeping area on the Front Desk. Create Groups by building, floor, housekeeper name or any other customized name that works for your property. These customized Groups make it easy to print Maid Sheets for each Housekeeper and will also customize the display in FRONT DESK | HOUSEKEEPING with Rooms sorted into each Group. Admin | Housekeeping

NOTE: These new customization features are available to Users with "Admin Manager" level access.

To learn how to change your User Role and enable these customization features for your property, see [Admin | Enable User Customization](#)

More Enhancements!

NEW Merge Fields for Custom Letters

"Folio Transactions" - This new merge field displays ONLY the Folio Transactions, without the total and Folio Balance. This gives you the ability to further customize your Letters and Receipts by detailing Folio Transactions.

"Room Notes" - Use this new merge field to enter custom notes for each Room and then insert them automatically into any Custom Letter.

Learn how to customize Letters using [Merge Fields](#)

Group Bookings - "Assign All Rooms" and "Auto Fill Allocations"

With this new feature, you can now automatically assign Rooms to all bookings in a Group at once. This makes it easy to complete Room Assignments for Group Bookings without having to assign each individually and all bookings appear immediately on your Tape Chart. Learn More about ["Auto Fill Room Type Allocations"](#) and ["Assign All Rooms in Group"](#)

AR Account Statements

We have added the option to save the AR "Detailed Statement" to an Excel file. Using this option will create an Excel file with the Details of each Guest Folio selected in the Statement. Learn more about [AR Accounts](#) and [AR Statements](#)

We are pleased to announce that the following software bugs were fixed in this release:

- Fixed issue when Canadian-issued Visa cards entered in Booking Engine, returned message - "The credit card number is not valid".