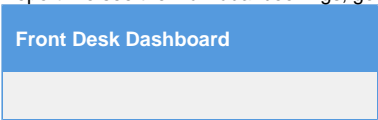


Dashboard | Occupancy

The Front Desk Dashboard displays a "Daily Snapshot" of Occupancy data and a graph displaying Occupancy by Room Type.

All of the individual bookings displayed in the Occupancy data section can be see in Reports, In House and Search Bookings.

For example, if you see 62% Occupancy and 11 Occupied Rooms, then go to REPORTS and run a [Occupancy Report](#) or an [In-House Report](#). To see the individual bookings, go to the [In House List](#) or look at the [Tape Chart](#).



Occupancy Graph: Displays the occupancy percentage for each Room Type for "Today's Date".

Today: Displays the current Occupancy by percentage for "Today's Date"

Occupied Rooms: Displays the total number of Rooms to be occupied on "Today's Date". If there is a booking that has yet to be assigned to a Room, that will not show in this calculation.

OOO (Out of Order) Rooms: Displays number of rooms currently out of Order.

