

Weekly Rates

Many properties offer a discount for extended stays. If you do offer weekly rates or rates for stays longer than 7 days, then you can enable Weekly Rates and manage them in [Manage Single Rate Plan](#)

The Weekly Rates feature allows you to offer unique rates for bookings that are 7 days or longer. Therefore if a booking is made for more than 7 days, the weekly rate will be applied.

To enable or disable Weekly Rates, go to **SETUP | SETTINGS | BOOKING ENGINE SETTINGS**. Go to the section titled "General" and choose "Yes" or "No" under "Use Weekly Rates". See [Booking Engine Settings](#).

Rates Tab

To Manage your Weekly Rates, go to **SETUP | RATES | MANAGE RATES**.

Enter your weekly rates in the section titled "Weekly Rates" for each rate plan. For more details, see [Manage Single Rate Plan](#)

- If you do not have special weekly Rates and the feature is disabled, then you will not see the weekly rates section.
- IF you do have Weekly Rates enabled, you will see the Weekly Rates section on the Manage Rates screen and can adjust the following information for the Rate Plan selected.
 - **First X Guests:** Enter Daily Rate for the Number of Guests Included. For example, if a double occupancy rate is \$100, then you would enter 100 in this field and 2 in the previous field, X Number of Guests Included.
 - **Extra Adult** – The amount you will charge for additional adults .(This only applies to Per Person rates)
 - **Children** – The amount you charge per additional child. (This only applies to Per Person rates)
 - **Infants** – The amount you charge per additional infant. (This only applies to Per Person rates)

Use Weekly Rates: Manage Rates when

"Use Weekly Rates" is set to YES.

The screenshot shows the 'Manage Rates' interface for the 'AAA' rate plan. The 'Rate values for AAA rate' section is active. The 'Daily Rates' section shows fields for 'First x Guests', 'Extra Adults', 'Children', and 'Infants' across the days of the week. The 'Weekly Rates' section shows fields for 'First x Guests', 'Extra Adults', 'Children', and 'Infants' across the days of the week. The 'Restrictions' section is also visible at the bottom.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Daily Rates							
☒ save ☐ Fill > X Number of Guests Included	1	1	1	1	1	1	1
☒ save ☐ Fill > First x Guests	75	75	75	75	75	75	75
☒ save ☐ Fill > Extra Adults	10	10	10	10	10	10	10
☒ save ☐ Fill > Children	20	20	20	20	20	20	20
☒ save ☐ Fill > Infants	0	0	0	0	0	0	0
Weekly Rates							
☒ save ☐ Fill > First x Guests	75	75	75	75	75	75	75
☒ save ☐ Fill > Extra Adults	10	10	10	10	10	10	10
☒ save ☐ Fill > Children	20	20	20	20	20	20	20
☒ save ☐ Fill > Infants	0	0	0	0	0	0	0
Restrictions							
☒ save ☐ Fill > Minimum Stay	1	1	1	1	1	1	1
☒ save ☐ Fill > Maximum Stay	0	0	0	0	0	0	0
☒ save ☐ Closed	☐	☐	☐	☐	☐	☐	☐

AAA Rate From September 15, 2014 To September 21, 2014

Click image to enlarge

Use Weekly Rates: Manage Rates when

"Use Weekly Rates" is set to NO.

