

# Tape Chart - New Booking

To create a new booking on the Tape Chart:

Choose the Room and Date for the booking by clicking on the Tape Chart.

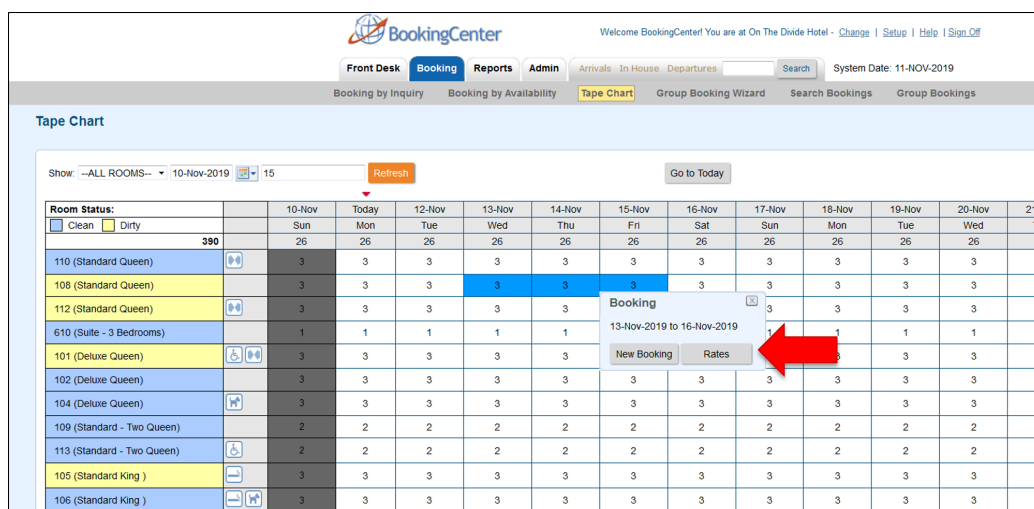
- You can choose one day or a date range and multiple Rooms for the Booking. See example below.
- When the New Booking pop-up window appears, click on New Booking and the New Booking Window will open. See [New Booking](#)
- After clicking "Complete Booking", you will return to the Tape Chart at the same date where you left off. For example, if you moved the Tape Chart 2 months ahead to make a booking, then after completing that booking, you will be returned to the same date range. This useful for creating multiple bookings on the same date.

NOTE: The Booking will only display on the Tape Chart if it is assigned a Room.

## Tape Chart

## View Rates

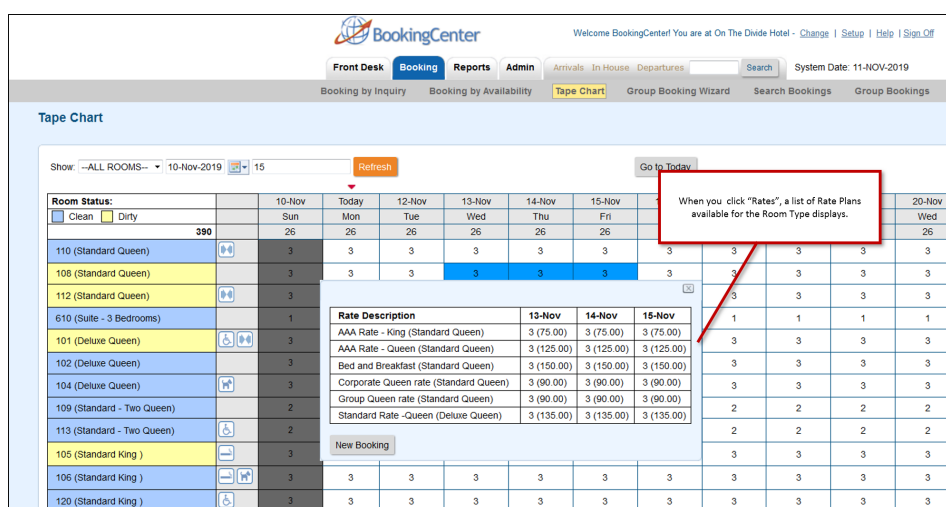
To view all of the Rate Plans available for a Room Type right on the Tape Chart. Just click on the date and when the New Booking pop-out displays.



The screenshot shows the BookingCenter interface with the Tape Chart selected. A booking pop-up window is open for the date range 13-Nov-2019 to 16-Nov-2019. The pop-up has two buttons: 'New Booking' and 'Rates'. A red arrow points to the 'Rates' button.

Room Status:	10-Nov	Today	12-Nov	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov
Clean												
Dirty												
390	26	26	26	26	26	26	26	26	26	26	26	26
110 (Standard Queen)	3	3	3	3	3	3	3	3	3	3	3	3
108 (Standard Queen)	3	3	3	3	3	3	3	3	3	3	3	3
112 (Standard Queen)	3	3	3	3	3	3	3	3	3	3	3	3
610 (Suite - 3 Bedrooms)	1	1	1	1	1	1	1	1	1	1	1	1
101 (Deluxe Queen)	3	3	3	3	3	3	3	3	3	3	3	3
102 (Deluxe Queen)	3	3	3	3	3	3	3	3	3	3	3	3
104 (Deluxe Queen)	3	3	3	3	3	3	3	3	3	3	3	3
109 (Standard - Two Queen)	2	2	2	2	2	2	2	2	2	2	2	2
113 (Standard - Two Queen)	2	2	2	2	2	2	2	2	2	2	2	2
105 (Standard King)	3	3	3	3	3	3	3	3	3	3	3	3
106 (Standard King)	3	3	3	3	3	3	3	3	3	3	3	3

Click the new "Rates" button to see a list of Rates. Note that this list will contain all of the Parent, Child and Package Rates allocated to the Room Type in Agent Relationships in the channel MyPMS. The package rates will not display a value on this rate pop-up, but if a new booking is started the full package rates and restrictions can be shown in the new booking window. To add or remove Rate Plans, see [Allocate Room Types](#)



The screenshot shows the BookingCenter interface with the Tape Chart selected. A 'Rates' pop-up window is open, displaying a list of Rate Plans for the room type. A red box highlights the pop-up window with the text: "When you click 'Rates', a list of Rate Plans available for the Room Type displays."

Room Status:	10-Nov	Today	12-Nov	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov	18-Nov	19-Nov	20-Nov	21-Nov
Clean												
Dirty												
390	26	26	26	26	26	26	26	26	26	26	26	26
110 (Standard Queen)	3	3	3	3	3	3	3	3	3	3	3	3
108 (Standard Queen)	3	3	3	3	3	3	3	3	3	3	3	3
112 (Standard Queen)	3	3	3	3	3	3	3	3	3	3	3	3
610 (Suite - 3 Bedrooms)	1	1	1	1	1	1	1	1	1	1	1	1
101 (Deluxe Queen)	3	3	3	3	3	3	3	3	3	3	3	3
102 (Deluxe Queen)	3	3	3	3	3	3	3	3	3	3	3	3
104 (Deluxe Queen)	3	3	3	3	3	3	3	3	3	3	3	3
109 (Standard - Two Queen)	2	2	2	2	2	2	2	2	2	2	2	2
113 (Standard - Two Queen)	2	2	2	2	2	2	2	2	2	2	2	2
105 (Standard King)	3	3	3	3	3	3	3	3	3	3	3	3
106 (Standard King)	3	3	3	3	3	3	3	3	3	3	3	3
120 (Standard King)	3	3	3	3	3	3	3	3	3	3	3	3

Rate Description	13-Nov	14-Nov	15-Nov
AAA Rate - King (Standard Queen)	3 (75.00)	3 (75.00)	3 (75.00)
AAA Rate - Queen (Standard Queen)	3 (125.00)	3 (125.00)	3 (125.00)
Bed and Breakfast (Standard Queen)	3 (150.00)	3 (150.00)	3 (150.00)
Corporate Queen rate (Standard Queen)	3 (90.00)	3 (90.00)	3 (90.00)
Group Queen rate (Standard Queen)	3 (90.00)	3 (90.00)	3 (90.00)
Standard Rate -Queen (Deluxe Queen)	3 (135.00)	3 (135.00)	3 (135.00)

If you have Yield Management enabled, then you will also see the Yield Rate Plans.

BookingCenter

Welcome Erica J - BookingCenter! You are at On The Divide Hotel - Change | Setup | Sign Out | Sign Out

Front Desk

Booking

Reports

Admin

Arrivals

In House

Departures

Search

System Date: 29-JAN-2021

Booking by Inquiry | Booking by Availability | Tape Chart | Group Booking Wizard | Search Bookings | Group Bookings

Tape Chart

Show: ALL ROOMS | 28-Jan-2021 | 15 | Refresh

Go to Today

Room Status	28-Jan	Today	30-Jan	31-Jan	01-Feb	02-Feb	03-Feb	04-Feb	05-Feb
Clean	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri
394	28	21	25	26	26	26	26	26	26
110 (Standard Queen)	3	Johnson, Erica	2	3	3	3	3	3	3
108 (Standard Queen)	3			3	3	3	3	3	3
112 (Standard Queen)	3			3	3	3	3	3	3
610 (Suite - 3 Bedrooms)	1			1	1	1	1	1	1
101 (Deluxe Queen)	3			3	3	3	3	3	3
102 (Deluxe Queen)	3			3	3	3	3	3	3
104 (Deluxe Queen)	3			3	3	3	3	3	3
109 (Standard - Two Queen)	2			2	2	2	2	2	2
113 (Standard - Two Queen)	2			2	2	2	2	2	2
105 (Standard King )	3			3	3	3	3	3	3
106 (Standard King )	3			3	3	3	3	3	3
120 (Standard King )	3			3	3	3	3	3	3
220 (Deluxe Suite)	4			4	4	4	4	4	4
CAB1 (Deluxe Cabin - Two bedrooms)	1	1	1	1	1	1	1	1	1
1111 (Standard Two Single)	5	5	5	5	5	5	5	5	5
202 (Standard Two Single)	5	5	5	5	5	5	5	5	5
203 (Standard Two Single)	5	5	5	5	5	5	5	5	5
222 (Standard Two Single)	5	5	5	5	5	5	5	5	5

Rate Description

31-Jan

Corporate Queen rate (Standard Queen)

3 (90.00)

AAA Rate - Queen (Standard Queen)

3 (125.00)

Standard Rate -Queen (Standard Queen)

3 (135.00)

AAA Rate - King (Standard Queen)

3 (75.00)

Bed and Breakfast (Standard Queen)

3 (150.00)

Group Queen rate (Standard Queen)

3 (90.00)

Yielded: Corporate Queen rate (Standard Queen)

3 (90.00)

Yielded: AAA Rate - Queen (Standard Queen)

3 (125.00)

Yielded: Standard Rate -Queen (Standard Queen)

3 (269.87)

Yielded: AAA Rate - King (Standard Queen)

3 (75.00)

Yielded: Bed and Breakfast (Standard Queen)

3 (150.00)

Yielded: Group Queen rate (Standard Queen)

3 (90.00)