

Default # of days

Set # of Default Days in Tape Chart

If you would like to set a new default number of days for the Tape Chart to appear everytime you log in and become the default display, then go to **SETUP | PMS | SETUP**.

- Click the Edit button
- In the first section "Setup", go to "Default days on Tape Chart" and enter the number of days, you would like to appear by default on the Tape Chart every time you log in.
- Click Save.

You will now see the new default view on your Tape Chart.

We recommend choosing 8 days, so that there is always a full week to display. If you have many rooms at your property (< 70) then it's especially important to make the "Default days on Tape Chart" small (again, 8 is recommended), as otherwise users will wait for large quantities of data to be downloaded before interacting with the Tape Chart.

Changing the Tape Chart Display per session

Above the Tape Chart is a header containing search parameters for room types and dates. During each session, you can set the date range and # of days in the view by modifying these settings.

When you modify these settings during your User session:

- Both the Tape and Availability charts default to 15 days displayed. The maximum allowable of 60 days.
- Once modified the input value becomes 'sticky' and will remain for the rest of the session even when navigating to different screens.

For example, if you load the Tape Chart and change the number of days from 15 to 30, the Tape Chart will continue to load 30 days every time it's viewed for the rest of the current session. If you wish to go back to the default or alternate value simply input the new value and hit refresh. Once your session expires the tape or availability charts will load with the default of 15 days at next login

In this section

Front Desk

Bookings

Rates

Relationships

Owners

Parameters

Settings

PMS

Features/Images

Users

Control

✓ Setup

IP Filtering

ISIS

Setup

Show Restricted Rates by Default on Inquiry Page

Yes

Folio Printout

No Tax Breakout

Session Timeout (minutes)

60 minutes

Default days on Tape Chart

13 days

Date Bar Repeat

10 rows

External Services

Control Active

No

Control ID

Control Credit Limit

0

Metropolis Active

No

Metropolis ID

Night Audit

Automatic Night Audit

Yes

Charge Folios Required

Yes

Night Audit Active

No

System Date

11-DEC-2015

Night Audit Commenced

27-JUL-15 @ 12:36:44

Night Audit User

BC

Look and Feel

Display on Tape/Availability Chart

Room Type Desc

Use Inventory Groups on Add Charges

Yes

Custom Style Sheet

Use Custom Logo

No

Authorization

Auth On Checkin

No

One Time Auth Fee

Nightly Auth Fee