

Customize Group Booking Engine

Customize the Group Booking Engine to your property

There are several settings in the [Setup Area](#) of MyPMS that are used to customize the Group Booking Engine to your property.

You may already have some or all of these set up for your website booking engine. The booking engine settings that are already enabled will automatically be used on your Group Booking Engine.

To add the Group Booking Engine Website code to your website or get a customized link to your Group Booking Engine. See [Group Website Code](#)

Group Booking Engine

- [Group Booking Engine - Getting Started](#)
- [Using Group Booking Engine](#)
- [Customize Group Booking Engine](#)
- [Group Website Code](#)
- [Group Bookings - Create Password](#)
- [Group Booking Engine - Custom Letter](#)
- [Instructions for Guests](#)
- [Group Booking Engine Booking Confirmation](#)

[Room Type images](#)

[Customized logo and banner](#)

[Display Rate Information to Guests](#)

[Optional Rooming List Display](#)

[Custom Group Letter with User ID and Password](#)

[Email Notifications, Policies and Terms](#)

[Deposit, Confirmation, and Cancellation Policy Message](#)

[Custom Thank you message on booking Confirmation](#)

Room Type Images

[Add Booking](#) [Rooming List](#) [Group Information](#) [On The Divide Information](#)

[Add Booking](#)



* Arrival: 13-APR-2016

* # Nights: 4

* Departure: 17-APR-2016

* Guests (ACG): 2 0 0

* Room Type: Queen with a view

Salutation:

* Last Name: Johnson

* First Name: Phil

* Email Address: abc@abc.abc

* Guarantee by: Visa

Credit Card: 4007000000027

Expiration: July 2018

TERMS & CONDITIONS

A valid credit card is required to guarantee the reservation. If a reservation is cancelled before 12:00 (noon) 48 hours before date of arrival hotel time, no fee will be charged. In case of no show or late cancellation, the first night will be charged to the credit card.

Complete Booking

All Room Type Images will display when a guest chooses the Room Type in Add Booking.

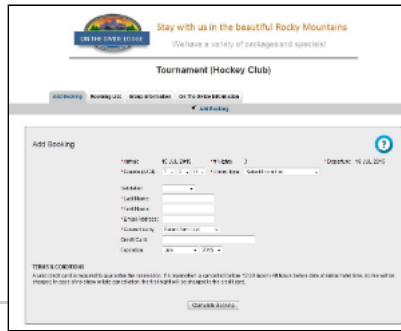
To add or modify Room Type images, go to **SETUP | FEATURES AND IMAGES | ROOM TYPE IMAGES**. See [Add Room Type Images](#)

Customized Logo and Banner

If you do not have a logo added in Features and Images, then the BookingCenter Groups Logo will display as the default.

Click to enlarge images

To add a logo to the Group Booking Engine Log in Screen, go to **SETUP | SETTINGS | FEATURES AND IMAGES**. The image seen under Logo will appear at the top of the Log in screen. To add a logo, See [Add Image](#)



Display Rate Information to Guests

This message will display at the top of the email confirmation sent to guests. This message is displayed from the "Thank you for Booking Message" in **SETUP | SETTINGS | MARKETING AND POLICIES**. See [Marketing And Policies](#) and [Group Booking Engine Booking Confirmation](#)