

Early and Same Day Checkouts

There are times when same day check-in and check-out on a reservation occur (ie, on the same day as arrival). In these cases, the tape chart will display this record in a CHECKED OUT status.

However, the user will have the ability to check this booking back in by going to the [Booking Details](#) of the Guest and clicking on **Check Back In**. This is located at the bottom of the [Booking Data Tab](#) in [Booking Details](#)

[Manage Credit Cards](#)

SaveSave and Go to FrontdeskDiscard and Go to Frontdesk

Save and Check InCheck Back InCheck OutCancel BookingClone Booking

See [Booking Action Buttons](#)

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