

# Add Rate Group

Rate Groups are used in group bookings to pull a set of rates for allocated rooms to the Agent: MyPMS. Each Default Rate you create may/may not belong to a Rate Group. If the Rates are in a Group, then those Rates will be applied to the various Room Types when making a Group Booking from the Group Booking Wizard and using the Rate Group.

When creating a 'group of rates', assign the Rate Group ID at the time you are saving the Default Rates, so that they can be used as a collection of Rates to price a Group Booking. Rate Group IDs must begin with letters, it may then use numbers and letters - no spaces and no special characters are allowed. It is recommended to only use 4 characters for a Rate Group ID.

If you already have Rates that are in the wrong Rate Group, or have no Rate Group assigned, then it is fine to go back to a Default Rate ([https://mypms.bookingcenter.com/site\\_rates.phtml](https://mypms.bookingcenter.com/site_rates.phtml)) and click EDIT to assign the proper Rate Group to any Default Rate.

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Find records whereRate IDhasSort byRate IDdownDisplay 200RecordsFetch

| Rate ID | Rate Description | Rate Group | Rate Type  | Parent/Child | Adult Day |
|---------|------------------|------------|------------|--------------|-----------|
| AAA     | AAA rate         |            | Per Person | Parent       | \$75.00   |
| CONF    | CONF rate        |            | Flat Rate  | Parent       | \$50.00   |
| KING    | KING rate        |            | Per Person | Parent       | \$100.00  |
| QUEEN   | QUEEN rate       |            | Per Person | Parent       | \$75.00   |
| SUITE   | SUITE rate       |            | Per Person | Parent       | \$300.00  |

5 records found

Add Rate GroupAdd Single RateAdd Child Rate

Please note that all rates are designed to be entered as per day rates regardless of whether they are to be applied daily or weekly.

Rate Group: CORP Description: Corporate Discount  
Rate Type: Per Person Closed to Arrival (Sun Start): NNNNNNN  
Minimum Stay: 1 Maximum Stay: 0

### Room Type

| Room Type                             | Add/Remove         | Create rate plan(s)<br>for these Room Types |
|---------------------------------------|--------------------|---------------------------------------------|
| KING<br>QUEEN<br>SUITE<br>CONF<br>SPA | ><br><<br>>><br><< |                                             |

When you have chosen the Room Types above, enter rate values by clicking 'Create rates':

Create Rates

|               |       |                |       |                   |       |
|---------------|-------|----------------|-------|-------------------|-------|
| Current Rate: | All   | Description:   | All   | Number of Guests: | 2     |
| Adult Day     | 0.000 | Adult Weekend  | 0.000 | Adult Week        | 0.000 |
| Extra Day     | 0     | Extra Weekend  | 0     | Extra Week        | 0     |
| Child Day     | 0     | Child Weekend  | 0     | Child Week        | 0     |
| Infant Day    | 0     | Infant Weekend | 0     | Infant Week       | 0     |

Please note that all rates are designed to be entered as per day rates regardless of whether they are to be applied daily or weekly.

Rate Group: CORP Description: Corporate Discount  
Rate Type: Per Person Closed to Arrival (Sun Start): NNNNNNN  
Minimum Stay: 1 Maximum Stay: 0

### Room Type

| Room Type | Add/Remove         | Create rate plan(s)<br>for these Room Types |
|-----------|--------------------|---------------------------------------------|
|           | ><br><<br>>><br><< | KING<br>QUEEN<br>SUITE<br>CONF<br>SPA       |

When you have chosen the Room Types above, enter rate values by clicking 'Create rates':

|               |         |                |              |                   |        |
|---------------|---------|----------------|--------------|-------------------|--------|
| Current Rate: | CORPSPA | Description:   | CORPSPA rate | Number of Guests: | 2      |
| Adult Day     | 50.000  | Adult Weekend  | 50.000       | Adult Week        | 50.000 |
| Extra Day     | 0       | Extra Weekend  | 0            | Extra Week        | 0      |
| Child Day     | 0       | Child Weekend  | 0            | Child Week        | 0      |
| Infant Day    | 0       | Infant Weekend | 0            | Infant Week       | 0      |

Previous Next Reset Rates Reset Room Types Save Rates

Rate Group: CORP
Rate Type: Per Person
Minimum Stay: 1
Room Type

Description: Corporate Discount
Start: NNNNNNN
0

Save CORPQUEEN rate?

OK Cancel

Room Type

>
<
>>
<<

KING
QUEEN
SUITE
CONF
SPA

When you have chosen the Room Types above, enter rate values by clicking 'Create rates'.

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Yield Grid

Find records where
Rate ID
has
Sort by
Rate ID
down
Display
200
Records
Fetch

| Rate ID    | Rate Description      | Rate Group | Rate Type  | Parent/Child    | Adult Day |
|------------|-----------------------|------------|------------|-----------------|-----------|
| AAA        | AAA rate              |            | Per Person | Parent          | \$75.00   |
| CONF       | CONF rate             |            | Flat Rate  | Parent          | \$50.00   |
| CORPCONF   | CORP                  | CORP       | Per Person | Parent          | \$90.00   |
| CORPKING   | CORPKING rate         | CORP       | Per Person | Parent          | \$75.00   |
| CORPQUEEN  | CORPQUEEN rate        | CORP       | Per Person | Parent          | \$90.00   |
| CORPSPA    | CORPSPA rate          | CORP       | Per Person | Parent          | \$90.00   |
| CORPSUITE  | CORPSUITE rate        | CORP       | Per Person | Parent          | \$90.00   |
| CORPORATE  | Corporate Discount    |            | Per Person | Child of KING   | \$90.00   |
| GROUPKING  | GROUPKING RATE        | GROUP      | Per Person | Parent          | \$75.00   |
| GROUPQUEEN | GROUPQUEEN rate       | GROUP      | Per Person | Parent          | \$90.00   |
| GROUPSUITE | GROUPSUITE rate       | GROUP      | Per Person | Parent          | \$200.00  |
| KING       | KING rate             |            | Per Person | Parent          | \$100.00  |
| QUEEN      | QUEEN rate            |            | Per Person | Parent          | \$75.00   |
| RETURN     | Return Guest Discount |            | Per Person | Child of SINGLE | \$104.72  |
| SINGLE     | SINGLE rate           |            | Per Person | Parent          | \$85.00   |
| SUITE      | SUITE rate            |            | Per Person | Parent          | \$300.00  |

16 records found

Add Rate Group
Add Single Rate
Add Child Rate