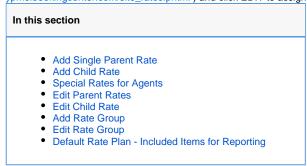
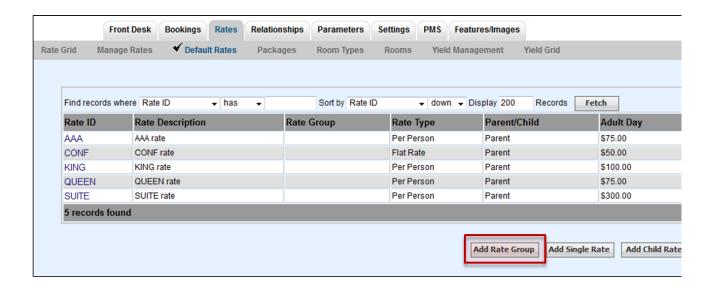
## **Add Rate Group**

Rate Groups are used in group bookings to pull a set of rates for allocated rooms to the Agent: MyPMS. Each Default Rate you create may/may not belong to a Rate Group. If the Rates are in a Group, then those Rates will be applied to the various Room Types when making a Group Booking from the Group Booking Wizard and using the Rate Group.

When creating a 'group of rates', assign the Rate Group ID at the time you are saving the Default Rates, so that they can be used as a collection of Rates to price a Group Booking. Rate Group IDs must begin with letters, it may then use numbers and letters - no spaces and no special characters are allowed. It is recommended to only use 4 characters for a Rate Group ID.

If you already have Rates that are in the wrong Rate Group, or have no Rate Group assigned, then it is fine to go back to a Default Rate (https://mypms.bookingcenter.com/site\_rates.phtml) and click EDIT to assign the proper Rate Group to any Default Rate.





Please i	note that all rates are de	signed to be entered as pe	er day rates regardless o	f whether they are to l	e applied daily or week	
Rate Group:	CORF		Description:		Corporate Discount	
Rate Type:	Per Pe	erson ▼	Closed to Arrival (Sun Start):		ИИИИИИИ	
Minimum Stay:	1		Maximum Stay:		0	
Room Type						
		Room Type A	Add/Remove Create rate plan(s) for these Room Types		<b>s</b>	
	KING QUEEN SUITE CONF SPA When	you have chosen the Room T	>>>>  (v)  (v)  (v)  (v)  (v)  (v)  (v)	lues by clicking 'Create	A	
			Create Rates			
	Au	Description:	All	Number of G	uests: 2	
Current Rate:	All					
Current Rate:	0.000	Adult Weekend	0.000	Adult Week	0.000	
			0.000	Adult Week Extra Week	0.000	
Adult Day	0.000	Adult Weekend				

