

Complete Booking

After you have completed filling in the booking information, you will be given three options:

Complete Booking and Check In	Complete Booking	Discard and Close Window
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- **Complete Booking and Check In** : The booking will be completed, but not checked in. A new window will open with the Booking Summary and Confirmation. From here, you can view the Booking Details, Guest History and Email or Print and Booking Confirmation. (See image below)
- **Complete Booking**: The booking will be completed, but not checked in. A new window will open with the Booking Summary and Confirmation. From here, you can view the Booking Details, Guest History and Email or Print and Booking Confirmation.(See image below)
- **Discard and Close Window**: Discards the booking.

In this Section
• New Booking Summary • New Booking Confirmation • Projected Income Calculator • Deposit Quote • Guaranteed By