

Amenities

Amenities are a preset list of features that can be chosen for the property such as Coffee Shop or Security Cameras. The Amenities selected for the Property will appear on your Website and GDS listings.

Select as many as possible as these are use to help consumers and agents find properties to book. To to see a list of your Amenities or to add or edit an Amenity go to **SETUP | FEATURES AND IMAGES | AMENITIES**

- If you haven't added any Amenities yet, the Default screen will display with a blank list. See **Figure 1**
- Click **Add** in the bottom right corner to add an Amenity.
- When you click **Add** a list will appear of Amenities. Enter the details and optional notes and click **Add**..See **Figure 2**
- As you add an Amenity, you will see it appear in the list on the page.. See **Figure 3**
- To Edit an Amenity, edit the details and click **Change**.
- To Delete an Amenity, click **Delete**.

In this section

Figure 1. Add An Amenity: If you haven't added any Amenities yet, the Default screen will display with a blank list. Click **Add** in the bottom right corner to add an Amenity.

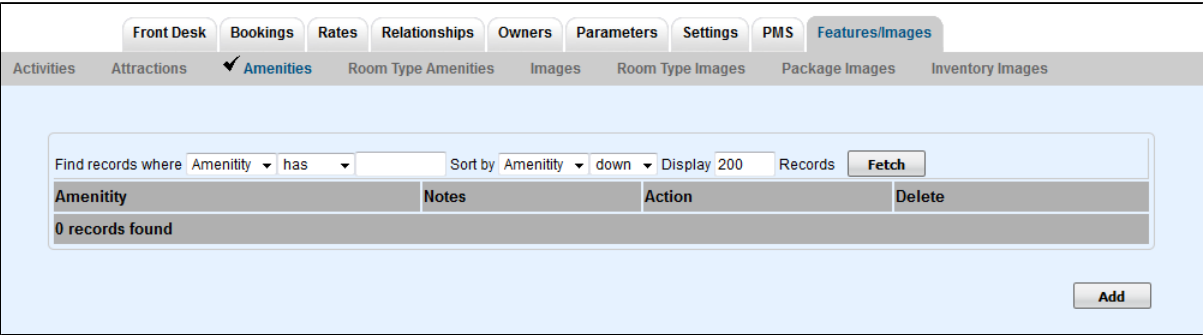


Figure 2. Add An Amenity: When you click Add a list of Amenities will appear. Enter the details and optional notes and click **Add**..

Front Desk

Bookings

Rates

Relationships

Owners

Parameters

Settings

PMS

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✓ Amenities

Room Type Amenities

Images

Room Type Images

Package Images

Inventory Images

Find records where Description has Sort by Description down Display 200 Records Fetch

Description	Notes	Action
Adjoining rooms		Add
Airline desk		Add
ATM/Cash machine		Add
Bilingual staff		Add
Bookstore		Add
Brailed Elevators		Add
Business library		Add
Car rental desk		Add
Casino		Add
Check cashing policy		Add
Check-in kiosk		Add
Cocktail lounge		Add
Concierge floor		Add
Conference facilities		Add
Courtyard		Add
Desk with electrical outlet		Add
Doctor on call		Add

Figure 3. List of Amenities added. Once the Amenity is added, the available actions are **Change** or **Delete**. To edit the details and notes of an Amenity, make the edit and click **Change**.

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Find records where Amenity has Sort by Amenity down Display 200 Records Fetch

Amenity	Notes	Action	Delete
24-hour security		Change	Delete
Air Conditioned		Change	Delete
BBQ/Picnic area		Change	Delete
Coffee shop		Change	Delete
Coin operated laundry		Change	Delete

5 records found

Add