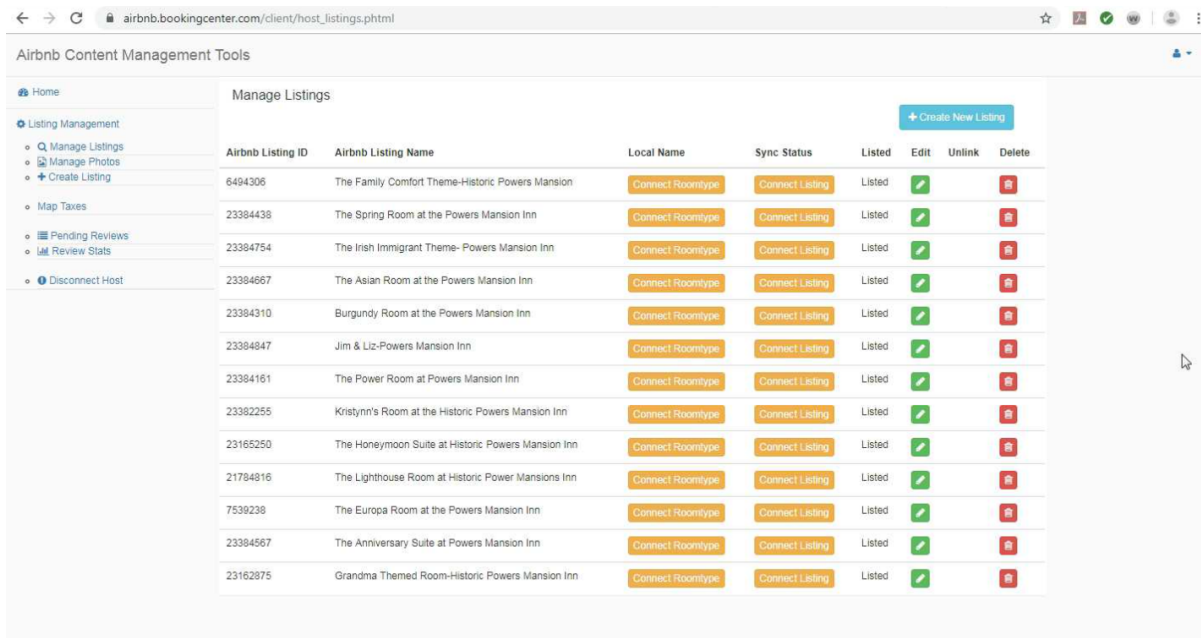


Airbnb Manage Listings

The 'Manage Listings' section allows a property to do the following:

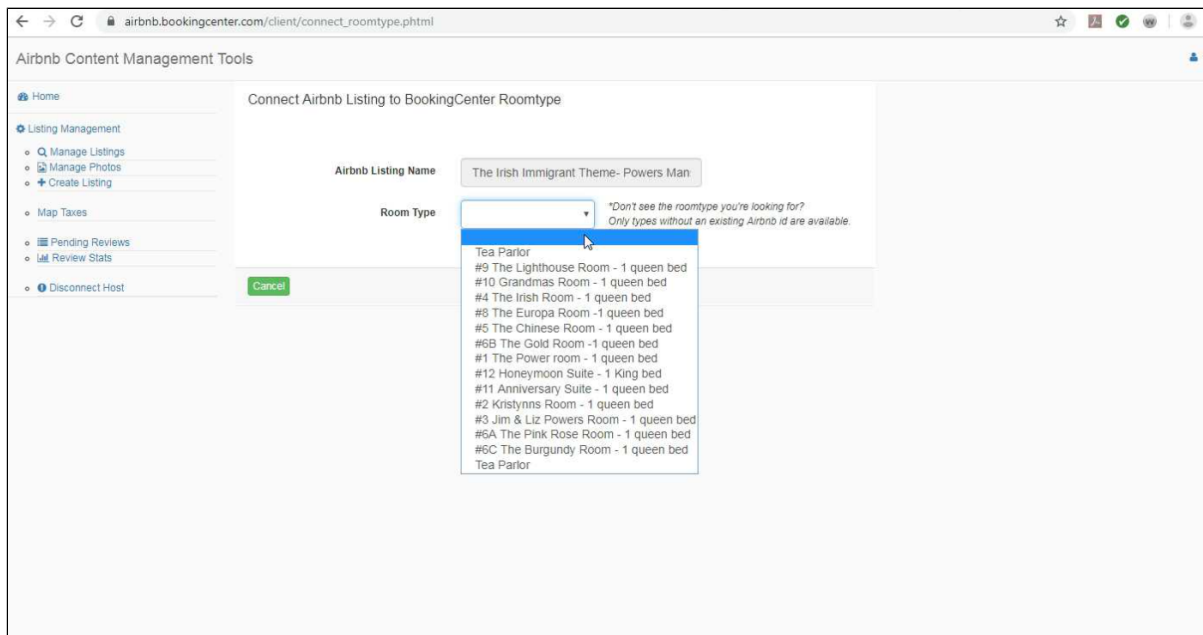
- Create a New Listing
- Edit an Existing Listing
- Delete a Listing
- Connect an existing Room Type
- Connect (or activate) the Listing (or Room Type) on Airbnb

A sample 'Manage Listings' page that has not yet been connected will look as follows:



Click on image to enlarge

The first step from this screen is to 'Connect an existing Room Type'. This section will allow you to link (or map) the Listings within your Airbnb profile to your room types in BookingCenter. This will look as follows:



Click on image to enlarge

Once the room type has been confirmed, this will appear as 'Listed' per the example below.

airbnb.bookingcenter.com/client/host_listings.phtml

Disconnect Host

23382255

Kristynn's Room at the Historic Powers Mansion Inn

#2 Kristynns Room - 1 queen bed

Connect Listing

Listed

23165250

The Honeymoon Suite at Historic Powers Mansion Inn

#12 Honeymoon Suite - 1 King bed

Connect Listing

Listed

21784816

The Lighthouse Room at Historic Power Mansions Inn

#9 The Lighthouse Room - 1 queen bed

Connect Listing

Listed

7539238

The Europa Room at the Powers Mansion Inn

#8 The Europa Room - 1 queen bed

Connect Listing

Listed

23384567

The Anniversary Suite at Powers Mansion Inn

#11 Anniversary Suite - 1 queen bed

Connect Listing

Listed

23162875

Grandma Themed Room-Historic Powers Mansion Inn

#10 Grandmas Room - 1 queen bed

Connect Listing

Listed

Click on image to enlarge

The final step in activating this room type (Listing) on Airbnb is to click the 'Connect Listing' button.

Note: If there are any errors or issues, such as missing content or pictures, this screen will detail what these will be. An example of this error would be as follows regarding issues with images.

Family Friendly Fun!	3 Room Chalet	all - approved	Listed	✓
9-Tamarack Lodge	Drive Up Campsite	all - rejected: The listing does not have enough photos The minimum is 7 photos The listing has less than 3 high quality photos High quality photos should be at least 800 pixels in width, 500 pixels in height	List Listing	✓

Click on image to enlarge

