

Online Bookings

Online Bookings is used to create reports that display a summary of bookings. The default report displays bookings made in the 'Last 7 Days'. To change the results; select the desired month or time period and click 'Fetch'. Use 'where' to find bookings with specific criterion such as guest name, arrival date, etc. Sorting bookings will order a large report to make results easy to use.

*Tip – Any Month will display all bookings, and sorting makes it easy to find specific results. If a booking has been cancelled, it will not display if your report criterion calls for 'cancellations' excluded.

Online Bookings

Find records in **Last 7 days** where **Booking ID** has cancellations **excluded**

Sort by **Booking ID** Display **50** Records **Fetch**

Booking ID	Agent	Guest	Date	Arrive	Depart	Currency	Value	Status	
0 bookings									
0 agents								GRAND TOTAL:	\$0.00

B2O Online Bookings Apr-11: 7:35:47pm (+11:00)

Booking Details

Online Bookings displays a summary of bookings. To see the full detail of a booking, you must click on the Booking ID.

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LAVRID: Bookings > Online Bookings Sep-22: 12:14:18pm (-8:00)

Online Bookings

Find records in **Last 7 days** where **Booking ID** has cancellations **excluded** Sort by **Booking ID** down Display **LOU** Records **Fetch**

Booking ID	Portal	Agent	Guest	Date	Arrive	Depart	Source	Value	Total	Status
29736W	BC	BC	Farmer, Steve	20-MAY-2009	20-MAY-2009	22-MAY-2009	WEB	\$460.00	\$430.00	Review
18738W	BC	BC	Farmer, Steve	20-MAR-2008	20-MAR-2008	21-MAR-2008	WEB	\$100.00	\$100.00	Review
2 bookings 1 portals 1 agents								GRAND TOTAL:	\$580.00	\$580.00

