

GDS Profile - Local Policies

Local Policies contain information used by the Portal to populate the text policy fields in the GDS databases, as well as critical information for Hotel Descriptive Data.

Note: Only alphanumeric character, spaces, dashes, forward slashes (/), semi-colons, periods (decimals), and asterisks are allowed in the free text boxes

Enter information that travel agents can use to sell your hotel to their clients.

- Field designated as Informational display only contain non-binding data, and are used by travel professionals to consider the general extra charges for your hotel.
- These fields:
 - Should display the most common amount the hotel assesses for the charges.
 - In most cases, display in the GDS hotel descriptive data.

The screenshot shows the BookingCenter interface for 'The Inn At Saratoga 32851'. The page title is 'Local Policies' under the path 'Setup > Property > Policies'. A note states: 'Fields designated with "*" are required. Fields designated with "†" are displayed in one or more GDS and/or Pegasus HCD and/or Channel Connect. Maximum field lengths are noted in parenthesis next to text fields.'

Local Policies

Adults-only Hotel/No Kids †

Allowed:

Extra Person Fee:	<input type="text" value="0"/>	† (7)
Extra Child Fee:	<input type="text" value="0"/>	† (7)
Crib Charge:	<input type="text" value="0"/>	† (7)
Check-In Time:	<input type="text" value="15:00 (3:00 PM)"/>	† †
Check-Out Time:	<input type="text" value="12:00 (12:00 PM)"/>	† †
Early Checkout:	<input type="text"/>	† (300)
Late Checkout:	<input type="text"/>	† (300)
Pet Policy:	<input type="text" value="Contact Hotel"/>	† (300)
Pets Allowed:	<input type="checkbox"/>	†
Pets Free:	<input type="checkbox"/>	†
Family Policy:	<input type="text" value="Contact Hotel"/>	† (500)
Kids Stay Free:	<input type="checkbox"/>	†
Family Plan Offered:	<input type="checkbox"/>	†
Group Policy:	<input type="text" value="Contact Hotel"/>	† (2000)
Commission Policy:	<input type="text" value="We will pay travel agent commissions up to 10 Percent for completed bookings. Exceptions ms"/>	† (255)
Commission Percentage:	<input type="text" value="10"/>	† (2)
Guarantee Policy:	<input type="text" value="Credit Card Guarantee required for booking."/>	† (600)
Deposit Policy:	<input type="text" value="Contact Hotel"/>	† (600)

GDS Profile

1. Located at: Setup > Property > Policies
2. Fields designated with "*" are required. Fields designated with "†" are displayed in one or more GDS and/or Pegasus HCD and/or Channel Connect. Maximum field lengths are noted in parenthesis next to text fields.