MyBooking - How does it work?

What is MyBooking?

MyBooking is an online booking app that offers a central area for guests to manage bookings, view booking history and edit guest Information. New Bookings can not be made on MyBooking, only viewed and cancelled,

By logging in to a secured area, a guest can view, cancel a booking and print, email or add to a calendar the Booking Details. The guest can also edit their contact information and see booking history without having to contact the property directly.

All changes made by the guest are automatically updated to MyPMS. When a guest cancels a booking in MyBooking, the booking will update in MyPMS and the status will change to Cancelled. Likewise, any changes made to Guest Details is automatically updated to the Guest Booking Information in MyPMS.

The MyBooking module can be customized to your property by adding a logo, banner and displaying your marketing policies.

MyBooking

- MyBooking - Getting Started
- Self Check-in | MyBooking
- MyBooking - How does it work?
- MyBooking - User Guide
- MyBooking - Create Guest Password
- MyBooking - Email/Print Custom Letter
- MyBooking - Customize to Property
- MyBooking - Guest Update Only (MYBK)

How does MyBooking work?

Customize MyBooking to your property

MyBooking can be customized to your property by adding a logo, displaying your marketing policies and creating a customized letter. See My Booking - Customize to Property

Create a Letter that is used to invite Guests to manage their booking.

- First, create a Booking or open an existing booking in MyPMS.
- Open the Booking and go to the Booking Data Tab.
- To easily email the USER ID, you can create a custom Confirmation Letter using merge fields to automatically insert the RUID to the secure MyBookings area. Merge Fields - Individual Letters
- The Booking be accessed by the guest by clicking tiger RUID and going to https://mybooking.bookingcenter.com/

Changes Updated to MyPMS

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