

# Tape Chart | Payment Status Icons

The Tape Chart displays the payment status of each booking with a **Payment Status Icon**.

- **Red = No Payment Taken on Folio. Full Payment Due.**
- **Yellow = A partial payment has been made on the folio, based on Projected Folio Balance. Balance Due.**
- **Green = Full payment (based on Projected Folio Balance) has been made on the folio. No Balance Due.**

The payment status displayed is based on the "Projected Balance" in the Folio Header of each Booking. For example, if the "Projected Income" of a Booking is \$258 and a payment has been made in the amount of \$158, then the "Projected Balance" will be \$158 and the icon will display as yellow- partial payment made. If the guest had made a payment of \$258, then the "Projected Balance" would be \$0 and the icon would green - full payment.

Tape Chart